

Oktoc Water Association Minutes  
Annual Membership Meeting  
October 3, 2022 6:00 p.m.  
Location: Oktoc Water Association Well House

President, Joe Stewart, Jr. called the annual meeting to order.

President Stewart welcomed all to the annual meeting. Dr. Larry Box provided the invocation.

President Stewart introduced all current board members.

President Stewart gave an update on the new meters that have been installed. Almost all meters have been installed with only minimal issues. There are a few billing details that should be straightened out shortly. With the association growing and with engineer input, the board has applied for some stimulus money with hopes of getting a new well online.

Minutes from the October 2021 Annual Meeting were read. It was noted that there was not a 2020 Annual Meeting due to Covid. Mr. Stewart also noted that there had been 2 board member resignations during the year. A motion was made by Mr. Jeff Dawkins and seconded to approve. Motion carried unanimously.

Mr. Stewart introduced the staff: Mr. Jack Rhodes who was unable to attend, Mrs. Pam Rhodes, Mr. Jeff Foster, Mrs. Cindi Oakley, Mr. Glenn Oakley. He also stated that the lawyer, Mr. Corey Anthony, could not attend. Mr. Stewart noted that with the grant opportunity, the association will have a new SCADA system that will let Mr. Foster know if/when there is low water pressure among other features. Mr. Stewart noted that the new well would be placed where Well #1 is. The original well was placed in 1968, so the new well would improve water pumping and capacity along with replenishing storage. Question was asked about timeframe in putting new well in to getting it online. Mr. Stewart stated that the bidding process could take a little while. The packet for the application had just been sent in, so it could take a while to do—possibly up to 2 or 3 years.

President Stewart called upon Mrs. Kelly Cutshall, CPA to review the budget and financial statements. Members were given copies of the budget and financial statements. Revenue was about \$10,000 more for the year. Expenses were more for the year at around \$47,000. There was a loss of around \$14,425. Repairs and materials cost more due to demand. Total assets for the association were \$2,252,895. Question was asked about what the association was going to do to combat a further loss. Mr. Stewart stated that the new meters should help with some of the loss in bringing in more revenue since they will be more precise. Mrs. Honnoll also noted that \$10,000 of that loss was for the fiscal audit, a cost associated with the loan process. The audit information is noted on the website.

It was noted that the by-laws were to be reviewed and up for adoption. Due to the current USDA loan application and process, the by-laws that were presented for the application must be the current by-laws until the application process is complete. There are some typographical errors and wording corrections that need to be made before they are presented for adoption. A recommendation was made about adding duties/responsibilities of the Water Manager and employees. It was noted that information is in the actual policy manual for the association. If that were in the by-laws, it would have to go to the entire association for a vote to change it. A policy manual can be amended by the board

more quickly than the by-laws. The vote to adopt the by-laws will have to be pushed to the 2023 Annual Meeting. If members see corrections that need to be made, they should email those corrections to the water association email address or to the customer service link on the website. Mrs. Florence Box made a motion to hold the vote to adopt the by-laws, with corrections, at the 2023 Annual Meeting. With a second by Mr. Robert Oakley, the motion carried unanimously.

Mr. Kevin Cane brought up the impact fee that the board enacted. He stated that he does not agree with the fee. It was noted that the fee was for a new meter set along with the impact that the meter has on the system. When the system gets to 80%, the association cannot sell water to new customers. It was noted that Rural Water told the board that impact fees have to be the same across the board—the same for contractors and residents. If the board gets the grant through the stimulus money, there is a possibility that the impact fee can be re-addressed by the board.

Question was asked: What are the options for paying a bill? It was noted that bank draft is the most reliable. Customers can pay by check. The board also stated that the office manager has researched credit card payments. Once the USDA grant application process is finalized, credit card payments can be a possibility.

Ms. Ellen Thornton with the nominating committee stated that nomination for the two board positions was as follows: Kenneth Aasand. President Stewart gave the nominee an opportunity to speak before the election. There was a nomination from the floor by Ms. Thornton to nominate Mrs. Robin Blocker. She was also given the opportunity to speak. The two current board members up for re-election, Kevin Cane and Courtney Honnoll, both spoke, thanking the association for giving them the opportunity to serve them. Neither will be seeking re-election. With no other nominations, a motion was made by Mrs. Courtney Honnoll to accept the two nominations as-is by vote of acclamation. With a second by Mr. Jeff Dawkins, the motion carried unanimously. With a verbal vote of “yea” or “nay”, the two nominees were elected to the board.

Once the motion carried, Mrs. Robin Blocker and Mr. Kenneth Aasand were elected. Terms for these positions will be three years.

With no further business, Ms. Roberta Nicholson made a motion to adjourn and seconded by Mr. Herman Bush.

The 2022 Annual Meeting of the membership adjourned.

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**Board President**

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**Vice President**

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**Secretary/Treasurer**

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**Trustee**

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**Trustee**